

---

## Registration

### Important

Before starting, if you have any questions, contact your local Procurement Technical Assistance Center (PTAC). Visit the Web site at [www.dla.mil/pta](http://www.dla.mil/pta) for an up-to-date list of PTACs and the regions they serve.

### Central contract registration

The Defense Federal Acquisition Regulation Supplement (DFARS) requires contractor registration in the DoD Central Contractor Registration (CCR) database prior to the award of any contract, basic agreement, basic ordering agreement, or blanket purchase agreement, unless the award results from a solicitation issued on or before May 31, 1998. <http://www.ccr.gov/>

Exception: Vendors who deal only in credit card purchases at a local level do not need to be registered in the CCR.

### DUNS Number 1-800-333-0505

To do business with DLA, vendors need a D-U-N-S number from Dun & Bradstreet (D&B). The D-U-N-S Number is a unique nine-digit identification sequence, which provides unique identifiers of single business entities, while linking corporate family structures together.

[http://www.dnb.com/US/duns\\_update/index.html](http://www.dnb.com/US/duns_update/index.html)

D&B links the D-U-N-S Numbers of parents, subsidiaries, headquarters and branches on more than 64 million corporate family members around the world. Used by the world's most influential standards-setting organizations, it is recognized, recommended and/or required by more than 50 global, industry and trade associations, including the United Nations, the U.S. Federal Government, the Australian Government and the European Commission.

### CAGE Code

The Commercial and Government Entity (CAGE) Code is a five position code that identifies contractors doing business with the Federal Government, NATO member nations, and other foreign governments. The CAGE Code is used to support a variety of mechanized systems throughout the government and provides for a standardized method of identifying a given facility at a specific location. The code may be used for a Facility Clearance, a preaward survey, automated Bidders Lists, identification of Debarred Bidders, fast pay processes, etc. The Defense Logistics Information Service (DLIS) has sole responsibility for assigning and maintaining the CAGE Code Master File. <http://www.dlis.dla.mil/cageserv.asp>